

**Notes for the January 20, 2016, CERES
Processing Oversight Board Meeting**

Meeting began at 1:00 p.m. in the conference room in B2102 R116.

Meeting Notes

There were no comments or questions on the notes from the last meeting.

Announcements

- Winter maintenance is scheduled to start February 29th.
- Meeting to introduce the DMT to JIRA will be held within the next week.
- Discussion of new the Delivery Memo template and Promotion Information Web page will be held immediately following the CPOB meeting.

SCCR Discussion (SCCRs that have been submitted or updated since the last meeting)

GGEO 1049 – No longer needed. Disapprove.

TISA Gridding 1050 – No longer needed. Disapprove.

TISA Gridding 1108 – Replaces 1049 and 1050.

CATALYST 1109 – CATALYST server update to correct a bug discovered in production.

There were no issues identified, so these SCCRs 1108 and 1109 will be approved.

CATALYST Status

SCCR 1083 – Log database update to be tested and released over the next week.

SCCR 1094 – Planning to deliver January 22nd.

Requested input on reports to be generated by CATALYST showing the history of what has been run via CATALYST.

Will provide a checklist by the end of this week on the steps for integrating the new PGE handlers into CATALYST.

Production Processing Status

No updates to the posted report.

System Status

Winter maintenance is currently scheduled for the week of February 29th.

WebRA transition from dev through test to prod is not going as quickly as promised. The three environments (dev, test, prod) are not set up consistently. No action on some JIRA tickets since December 8th.

Status of Open SCCRs

1094 – On schedule for delivery this Friday (01/22/16).

1103 – On schedule for delivery this Friday (01/22/16).

1104 – Resolving issues with comparison software. Hope to deliver this Friday (01/22/16).

1105 – Rescheduled to January 29 to ensure enough time for subsystem testing.

1102 – Might deliver next week, otherwise 02/19/16.

1108 - Might deliver next week, otherwise 02/19/16.

1068 – On schedule for delivery 02/26/16.

1101 - On schedule for delivery 03/25/16.

1083 – Will be tested after 1097 is released.

1106 – Will be released with SCCR 1094.

1107 – Will be released with SCCR 1094.

1097 – Hope to release today.

1067 – Already promoted. Will be closed in JIRA once some tickets are in the right state.

1098 – ValRs are ready for validation.

1100 – Need new PRs to generate the appropriate input.

1109 - Already promoted. Will be closed in JIRA once some tickets are in the right state.

Other items:

Working with Maria Wilson to be able to restart PR numbers from 1 for 2016 (reset the counter).

Meeting ended at 1:42 p. m.