

CERES Systems Engineering Committee

Members: Tammy Ayers, SAIC
Vertley Hopson, DAAC
Sandy Nolan, SAIC
Sue Sorlie, DAAC

Charter: Serve as a forum for resolving issues which affect more than one working group. Report to CERES Data Management Team

May 17, 2001 11:20 am

Erika Geier attended this meeting.

The committee discussed the "CERES File Management Policy at ASDC" document. Sue and Vertley reported errors that they had found in the document. Sandy will make the corrections and have the updated document posted on the Web.

Vertley requested that all PGE production clean-up scripts use the PCF file name as input. She suggested that the cloud clean-up script be used as an example. The committee decided to make this a requirement for all subsystem deliveries after Sept. 1, 2001.

The committee reviewed the draft CERES Subsystem Delivery Procedures. Tammy will incorporate the comments and the document will be discussed at the next Subsystem Leads Meeting.

Sue and Vertley reported that they have found inconsistent documentation in the Operator's Manuals and Test Plans for some subsystems.

Meeting adjourned at 12:40 pm. skn

SEC Action Items

Item	Description	Responsibility	Assigned	Completed	Comments
1	Update CERES File Management Policy	Nolan	05-17-01		Comments received from ASDC
2	CERES Subsystem Delivery Procedures	Ayers	05-17-01		Document reviewed. Comments will be incorporated
3	Provide example clean-up script to subsystems	Nolan/Ayers	05-17-01		Use cloud clean-up script as example